



LIBRARY SERVICES DEPARTMENT

CONTACT INFORMATION

✉ library@letran.edu.ph

☎ (02) 8527-7693 to 97
local 361

🌐 [https://www.letran.edu.ph/
departments/library](https://www.letran.edu.ph/departments/library)

🏠 LIBRARY SERVICES
DEPARTMENT
St. Thomas Building
Colegio de San Juan de
Letran
151 Muralla St.,
Intramuros,
Manila, 1002

HELPFUL LINKS:

Library Homepage:
[https://www.letran.edu.ph/
departments/library](https://www.letran.edu.ph/departments/library)

Library WebOPAC:
[http://athena.letran.edu/li
bs/collgeOpac/index.html#
menuHome](http://athena.letran.edu/lib/collgeOpac/index.html#menuHome)

OFFICIAL SOCIAL MEDIA PAGE

f [Letran Manila Library
https://www.facebook.com/
letranmanilahslib](https://www.facebook.com/letranmanilahslib)

REFERRAL SERVICE POLICY FOR OUTSIDE RESEARCHERS

- The library accepts external researchers by appointment only.
- Researchers must contact the library via email prior to their visit to allow for necessary preparations.
- The researcher must present a referral letter issued by their Library Administrator or Chief Librarian and a valid ID.
- The designated librarian will assist the researcher and inform them of the availability of the requested materials.
- A minimal referral fee will be charged to the researcher after the service is rendered. Upon payment, the researcher will receive a provisional receipt, and their ID will be returned.



Colegio de San Juan de Letran

Intramuros, Manila
Library Services Department