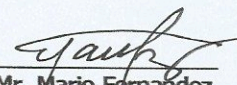


Policy No:	ADM-POL-ITC-0008
Policy Title:	Internet Service Policy
Implementation Procedure:	ADM-PROC-ITC-0005 Internet Utilization Policy {to be formulated by ITC Office}
Date of Issuance:	S.Y.2010-2011
Effectivity:	S.Y. 2010-2001 to present
Page Number:	One (1)
Office of Origin: (Policy Expert)	
"Supersedes" Notification:	
Purpose of Policy:	This policy aims to regulate the use and coverage of Internet Services (Wifi or LAN) provided by the Colegio.
Detailed Policy Statement:	<ul style="list-style-type: none"> • Employees should use the internet responsibly and productively. Internet usage should be limited to work. • Downloading on unhealthy sites, such as pornographic and violent sites, peer to peer downloading methods and other similar applications, hacking unauthorized websites, and downloading software and other electronic files that are copyrighted are strictly prohibited. • LAN users (Employees and Students) are not allowed to visit unproductive social networking sites except if it is job related. • Other provisions as stated in the ICT Resources Use Policy
Applicability:	Students and Employees
Policy Approval Authority:	ITC Director
Related Policies or References	
Definition:	
Approved by:	 Mr. Mario Fernandez
Date of Approval:	3/27/2012

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