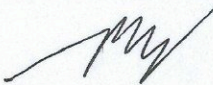


Procedure No:	ACA-PROC-ATH-0003
Procedure Title:	Recruiting of Athletes
Related Policy:	ACA-POL-ATH-0002 Recruitment of Athletes
Date of Issuance:	S.Y. 2009-2010
Effectivity:	S.Y. 2010-2011 to present
Page Number:	One (1)
Office of Origin: (Procedure Expert)	Athletics Department
"Supersedes" Notification:	
Procedure Description:	This procedure delineates the steps in the recruitment of athletes.
Areas of Responsibility:	Athletics Office
Procedure Details:	<p>Step 1. The athlete undergoes the screening implemented by the respective coach and trainer.</p> <p>Step 2. The coach identifies the athletes who passed the screening in the Coaches Recommendation Form. The coach also recommends the privileges awarded to the athlete.</p> <p>Step 3. The Athletics Moderator reviews the results posted in the Coaches Recommendation Form and decides on the extent of privilege granted to the athlete.</p> <p>Step 4. The athlete proceeds with the enrollment process and plays for the Colegio.</p>
Procedure Approval Authority:	Athletics Moderator
References:	Coaches' Recommendation Form
Definition:	
Help Page:	Athletics Office
Prepared by:	Planning, Funding and Development Office
Approved by:	 _____ Fr. Victor Calvo. O.P.
Date of Approval:	

This is a controlled document, any reproduction other than the original is considered unofficial unless indicated.