Procedure No: ACA-PROC-ATH-0003
Procedure Title: Recruiting of Athletes
Related Policy: ACA-POL-ATH-0002 Recruitment of Athletes
Date of Issuance: S.Y. 2009-2010
Effectivity: S.Y. 2010-2011 to present
Page Number: One (1)
Office of Origin: Athletics Department

Procedure Description: This procedure delineates the steps in the recruitment of athletes.
Areas of Responsibility: Athletics Office
Procedure Details:
Step 1. The athlete undergoes the screening implemented by the respective coach and trainer.
Step 2. The coach identifies the athletes who passed the screening in the Coaches Recommendation Form. The coach also recommends the privileges awarded to the athlete.
Step 3. The Athletics Moderator reviews the results posted in the Coaches Recommendation Form and decides on the extent of privilege granted to the athlete.
Step 4. The athlete proceeds with the enrollment process and plays for the Colegio.

Procedure Approval Authority: Athletics Moderator
References: Coaches' Recommendation Form
Definition:
Help Page: Athletics Office
Prepared by: Planning, Funding and Development Office

Approved by: Fr. Victor Calvo, O.P.
Date of Approval: